



CALL FOR NOMINATIONS

Under the CSA by-laws, a Nominating Committee is struck each year, responsible for selecting candidates for election to the positions needing replacements. The Committee devises a slate with at least one nominee for each position, and the membership has the right to make additional nominations. One CSA member in good standing can nominate a candidate by using the attached form and sending it to the CSA Office (office@csa-scs.ca) no later than March 1, 2019.

The following positions are open for nominations for the 2019-2022 term.

PRESIDENT ELECT

This position supports the President as required and will assume the position if the President is unable to continue in the role. Those assuming this position will serve one year as President Elect, one year as President, and a final year as Past President.

Duties:

- Member of the Conference Program Committee
 - Includes planning Plenary speakers
- Chair of the Awards Subcommittee
 - Recruits 4 subcommittee members subject to EC approval (before January 31)
 - Selects Best Student Paper Award
 - Selects Outstanding Contribution Award
- Member of the Administrative Subcommittee
- Co-host at the Conference Dept. Chair luncheon and shares plenary introduction responsibilities

TREASURER/ELECTION OFFICER

The Treasurer is third in line of succession to the Presidency, behind the current President and the President-Elect.

Duties as Treasurer:

- Primary signing authority
- Manages CSA-SCS Accounts
 - Monitors revenue and expenditures
 - Prepares annual budget and financial reports
- Manages the contracts for the Executive Administrator and Accountant
- Member of the Conference Planning Committee
- Member of the Administrative Subcommittee

Duties as Election Officer:

- Supervises Call for Nominations, electronic ballots and posting of candidate information
- Prepares an Election report for the Annual General meeting
- Ensures that proposed By-law amendments requiring a vote are communicated with the membership prior to the Annual General Meeting

COMMUNICATIONS OFFICER

This position brings expertise as publication editor and media contact to the association.

Duties:

- Works with the Association's Executive Administrator on the association's E-bulletin and website content
- Facilitates special public and media outreach
- Maintains the association's Twitter and Facebook and other social media accounts
- Issues press releases and official statements

EQUITY ISSUES SUBCOMMITTEE MEMBER

(TWO POSITIONS OPENING)

The subcommittee includes no fewer than three members elected by the membership. The Chair (chosen by members of the subcommittee) becomes a member of the Executive Committee. Additional consultative members may be appointed by the subcommittee, with the approval of the Executive Committee to develop policy or take action in special areas or regions, as required. One member of the committee will be required to sit on the Nominations Committee.

The mandate of the committee is to monitor the progress of sociologists who are members of relevant equity groups, (including but not limited to: women, indigenous peoples, members of visible minorities and persons with disabilities), bring current and emerging issues of concern dealing with equity and injustice to the attention of the Association, represent the Association on external committees dealing with equity issues as relevant, organize special sessions on equity issues at the annual conference and other meetings.

POLICY, ETHICS & PROFESSIONAL CONCERNS SUBCOMMITTEE MEMBER

(ONE POSITION OPEN)

This subcommittee has three members as elected by the membership while the members of the subcommittee choose the Chair (who sits on the Executive Committee). Additional consultative members may be appointed by the Subcommittee, with the approval of the Executive Committee, to develop policy or take action in special areas or regions, as required.

One of the main responsibilities of this subcommittee was creating the CSA-SCS code of ethics and up-dating it when appropriate. Other activities envisaged for the PEPC Subcommittee were to advise the EC on social policy or ethical issues upon which the CSA-SCS might want to take a public position, and simply to “generate discussion” within the Association on the role of sociology in policy formation.

RESEARCH ADVISORY SUBCOMMITTEE MEMBER

(ONE POSITION OPEN)

This subcommittee has three members as elected by the membership while the members of the subcommittee choose the chair (who sits on the Executive Committee). Additional consultative members may be appointed by the subcommittee, with the approval of the Executive Committee to develop policy or take action in special areas or regions, as required (e.g. the development of new Tri-Council policies or Research Ethics guidelines).

The mandate of this subcommittee includes;

- Conveying issues regarding research that are brought to its attention to the Executive, with recommended courses of action.
- Representing the association on committees dealing with problems relating to research
- Recommending a CSA-SCS position on proposals for social science research priorities from the Social Sciences and Humanities Research Council of Canada (SSHRC)
- Organizing workshops and/or discussion panels on Research Methods and Methodologies at the Annual Conferences
- Review nominations and select recipient for the Early Investigator Award
- The chair or appointed representative presents the award at the annual ceremony

STUDENT CONCERNS SUBCOMMITTEE MEMBER
(TWO POSITIONS OPEN- WESTERN REPRESENTATIVE)

This subcommittee includes no fewer than three members as elected by the membership. The Chair (chosen by members of the subcommittee) becomes a member of the Executive Committee. Additional consultative members may be appointed by the subcommittee, with the approval of the Executive Committee to develop policy or take action in special areas or regions, as required. Each position on the subcommittee must represent Canada's regions; Western (BC, AB, SK, MB), Central (ON, QC), and Eastern (NB, NL, NS, PEI).

The mandate of the subcommittee includes;

- Identify priorities with respect to issues affecting students
 - Work with Treasurer and EC to set criteria and review process recommendations for the Student Travel Grant Program
 - Sit on application review committee unless conflict of interest arises
 - Stimulate and facilitate communication among students
 - Website presence specifically for the subcommittee
 - Articles within the E-Bulletin
 - Make a concrete contribution to the solution of student problems such as unemployment, teaching standards, thesis supervision, grant applications and publication opportunities.
 - Initiatives include Workshops offered at Annual Conferences
- NEW - the term for this subcommittee will now be 3 years.**

James Conley, CSA Treasurer and Election Officer

Rima Wilkes, CSA Past President and Chair of the Nominations Committee



NOMINATION FORM

Being a member in good standing of the Canadian Sociological Association I, the undersigned, nominate

_____ for the position of *(see list above)*

_____.

Print Name of Nominator:	
Affiliation:	
Contact Email:	
Signature of Nominator:	
Candidate Affiliation:	
Candidate Contact Email:	

Signed and dated nomination forms must be submitted to our office at office@csa-scs.ca by 17:00 EST Friday, March 1, 2019.

James Conley, CSA Treasurer and Election Officer