

We strongly encourage nominators to review the eligibility guidelines posted before submitting a nomination. <https://www.csa-scs.ca/lorne-tepperman-outstanding-contribution-to-teaching/>

**Kindly submit the requested information using the headings as they appear below.**

## Nominator(s)

*Include the following information for an individual nominator or each nominator if applicable.*

First and Last Name:

Affiliation (academic institution):

Email Address:

What is your relationship to the Nominee?

- Colleague
- Self-nomination
- Other: explain

## Nominee(s)

*Include the following information for an individual nominee or each nominee if part of a group.*

First and Last Name:

Affiliation (academic institution):

Department:

Email Address:

Professional Website (if applicable):

## Contribution Categories

Which of the following categories are applicable to this nomination? Select all that apply. *Nominations may demonstrate use within **one or both** of these categories.*

- Contribution Category A - Instructional Material
- Contribution Category B - Teaching Techniques

## Contribution Details

Note that the contribution to the scholarship of teaching and learning as opposed to excellence in teaching performance is the focus of this award.

### Contribution Category A - Instructional Material

- List the material(s) to be considered as part of this nomination package
  - Indicate material format; print, digital, video, audio, etc
  - Include title, publisher, release date
  - Provide URL or pdf version for the committee to view
- Explain how the instructional material is intended to advance the undergraduate understanding of Sociology (teaching and curriculum-related)
- Outline how this material has been disseminated and utilized through academia and/or the community
- List any awards and/or media coverage based on this instructional material

### **Contribution Category B - Teaching Techniques**

*Include links to, or pdf copies of, material that demonstrates the teaching technique outlined here. This may include video, presentation slides, and/or other relevant material.*

- Explain the nominee's participation in the scholarship of teaching and learning
- Outline the innovative techniques developed for teaching undergraduates
- Describe if and how these techniques have been communicated and utilized by other academic departments, institutions, or the community
  - Include any publications or media coverage based on the nominee's teaching techniques
  - Include any examples of leadership in undergraduate teaching-related workshops or symposia
- List any awards and/or media coverage based on the nominee's teaching techniques

### **Additional Supporting Documents Required**

The following documents in addition to the information above must be emailed to the Canadian Sociological Association at [office@csa-scs.ca](mailto:office@csa-scs.ca) **Deadline: March 15, 2024**

- **Nominee CV**
  - A modified version that includes a detailed section on teaching-related work and accomplishments.
  - Highlight (in colour) those particular activities and materials (such as textbooks, articles, reports, workshops, techniques, awards, media coverage, and other contributions to teaching development) that are being considered in relation to the award criteria
- **Nomination Statement** (2 page maximum)
  - A summary of the nominee's contribution to teaching in terms of;
    - Publication of materials pertinent to teaching
    - Capacity to share work with others (between different departments and/or beyond the university)
    - Impact of work (use of teaching materials by other faculty, recognition by students, the media, or the public)
    - Innovative approaches to teaching as well as innovative content within the teaching material
- **Letters of support** (1 page maximum per letter)
  - Minimum of 2 to a maximum of 5 letters representing both colleagues and former students.
  - Each letter should speak directly to the nominee's contribution in terms of one or more of the following;
    - Publication of materials pertinent to teaching
    - Capacity to share work with others (between different departments and/or beyond the university)
    - Impact of work (use of teaching materials by other faculty and/or recognition by students, the media, or the public)
    - Innovative approaches to teaching as well as innovative content within the teaching material